



Melton  
Borough  
Council



Statement of  
Community Involvement  
November 2019

Neighbourhood planning  
and Melton Borough  
Council community  
engagement

**Please note that this document is one of a series which make up the full Statement of Community Involvement and therefore should be read in context with the rest of the document which can be found here: [www.meltonplan.co.uk/sci](http://www.meltonplan.co.uk/sci)**

## **Part 3**

### **Neighbourhood planning and MBC community engagement**

#### **8. Neighbourhood Plans**

- 8.1 Villages and parishes throughout the Borough all have the opportunity to create their own Neighbourhood Development Plans (NDP). When made, these plans become statutory planning documents, as part of the development plan for the area. As such, they need to be taken into account in any future policy development and in considering planning applications in that area.
- 8.2 By getting involved in NDPs the community can help shape where development such as new homes and businesses can be built and what it should look like, provided the policies are in accordance with the strategic policies in the Local Plan and accord with National Policy.
- 8.3 Melton Borough Council is committed to supporting Neighbourhood Development Plan Groups, throughout the process of preparing an NDP, from designation of the Neighbourhood Plan Area to the final Referendum stage. The Neighbourhood Development Plan Group has responsibility to consult on their own draft plans. The Council only gets involved at Regulation 16, when it invites representations on the finalised draft plan, in advance of the plan and the representations being considered by an independent examiner. The Council's statutory roles are indicated in Figure 3.
- 8.4 The support given by the Council can be divided in two categories:
- The statutory role played in several key stages in the preparation of a Neighbourhood Development Plan; and
  - A more general duty to assist groups preparing Neighbourhood Development Plans. This can include attending meetings, liaising with any consultants appointed by the NDP Group, sharing data and information already held by the Council, including in map and plan form, and signposting the Group to other sources of information and support. Full details can be found in Figure 4.

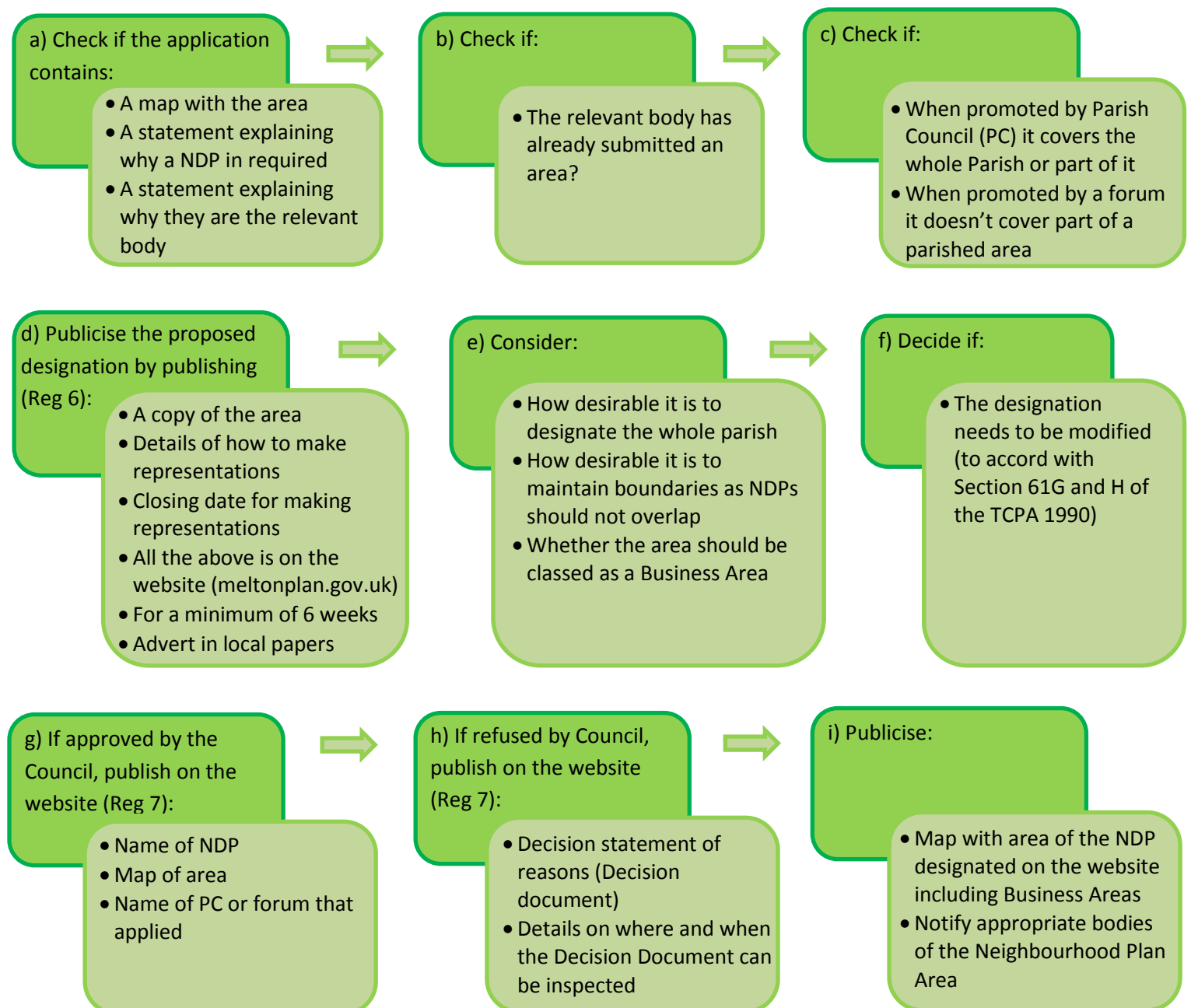
The Council will seek to fulfil these roles in a timely manner, but this is subject to time, resources and staff availability and sometimes the Council may not be able to assist in its non-statutory roles.

8.5 Further support to communities is available through the Leicestershire County Council Communities Department and their Leicestershire Neighbourhood Planning Network: <https://www.leicestershirecommunities.org.uk/np/>.

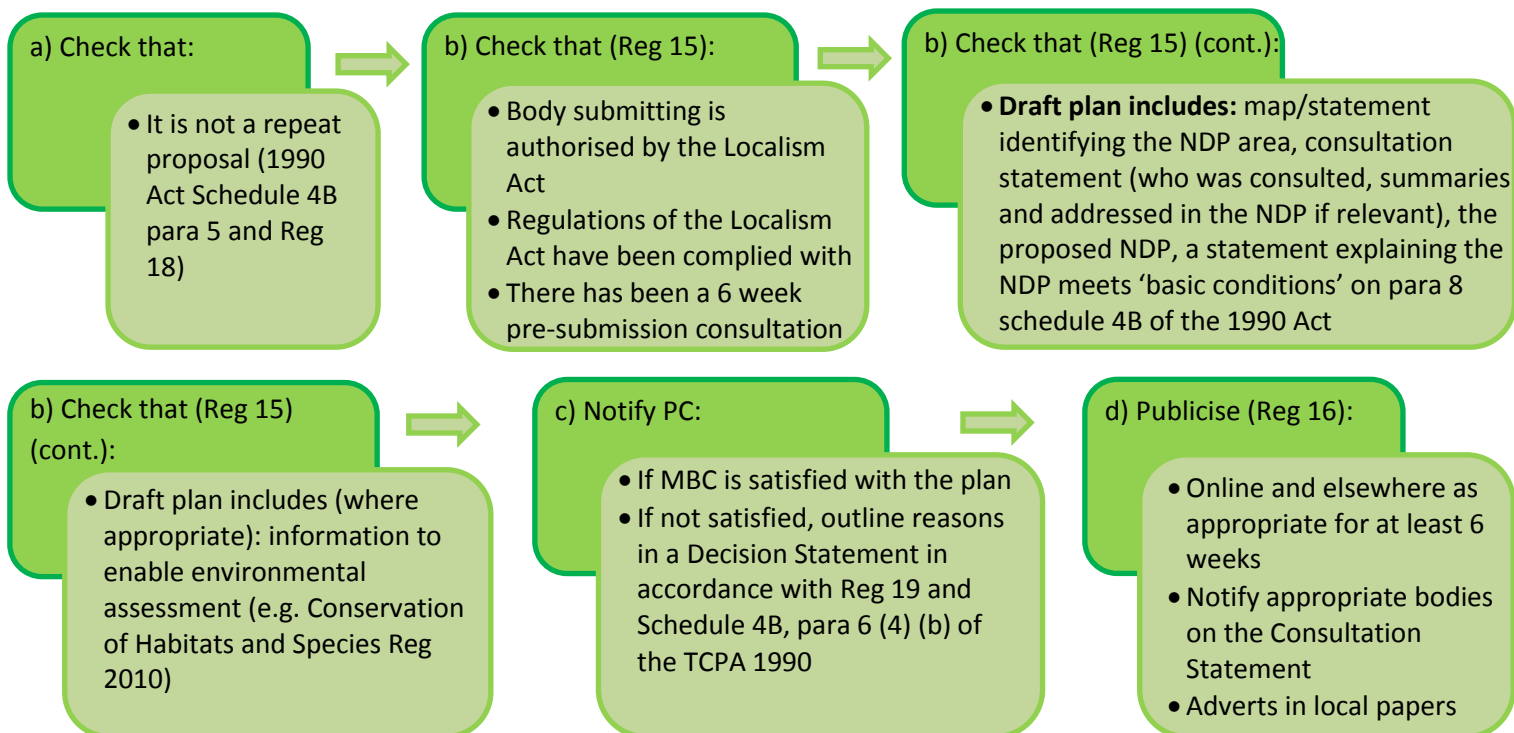
8.6 The Council publishes Neighbourhood Planning updates on the Melton Local Plan website: <https://www.meltonplan.co.uk/neighbourhood-plans>. The homepage includes the status of current designated NDPs and an interactive map summarising this information. Neighbourhood Plan specific information can be found by clicking on the map or on the name of the designated NDP in the table.

### Figure 3 – Melton Borough Council’s Statutory Roles in Neighbourhood Planning

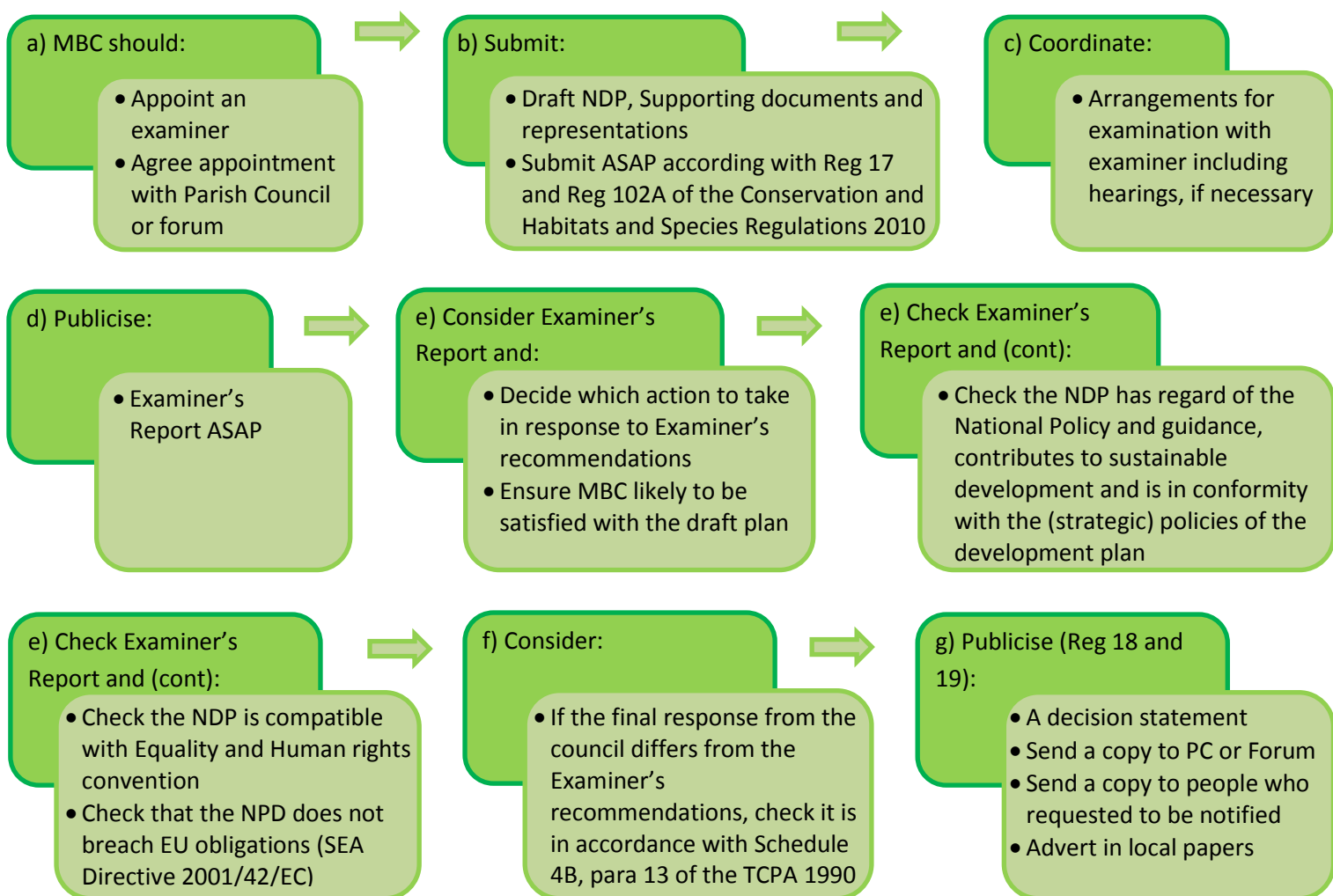
#### Proposal to Designate a Neighbourhood Area Plan



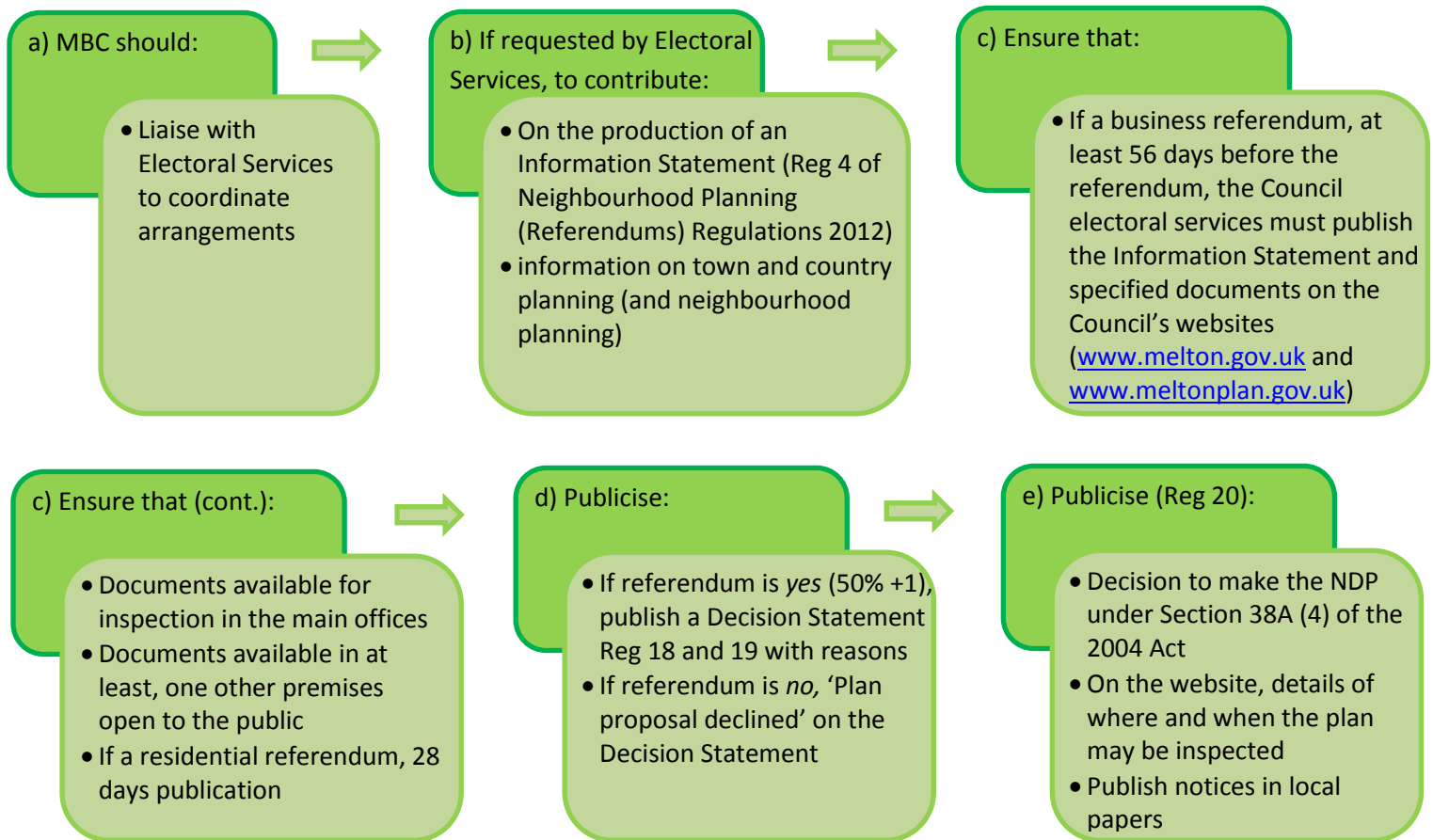
## Receipt and assessment of a draft Neighbourhood Development Plan by the Council



## Examination

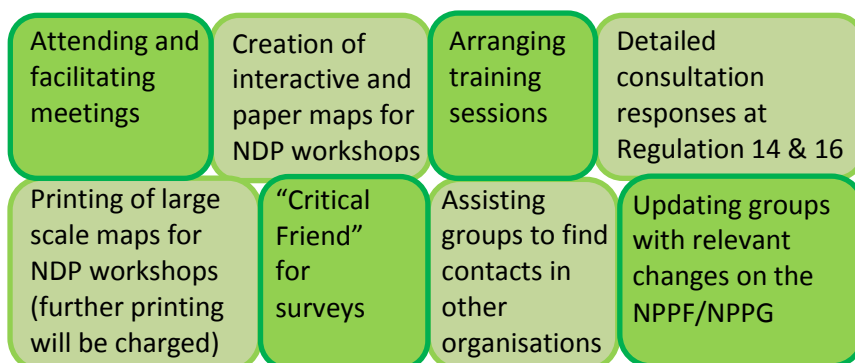


## Referendums



**Figure 4 – Non-Statutory Roles**

These activities are undertaken, whenever it is possible, to fulfil the Council's duty to support in the production of Neighbourhood Plans:



8.7 The Council is not responsible for handling monetary claims from Neighbourhood Planning Groups. These claims must be done directly through the Government site <https://locality.org.uk/>.